



**1. Enquiry / Proposal**

**Customer enquiry:**

- Data entry by AGRECO staff
- Information concerning the control and certification system

**2. Offer**

**AGRECO- A/V- OFFER- & CONTRACT PACKAGE\*:**  
Sending of:

- Offer
- Application form
- If applicable, official notification (form according to national requirements)
- Control contract sheet
- Fee schedule
- General terms and conditions
- Source of inspection standards (e.g. EU-OrgReg., private law inspection norm)
- AGRECO Standard AS, private law inspection norm)

*In DE: The signed (original) application form, inspection contract and official registration form are to be sent to AGRECO\**

**3. Application review / Contract / Notification**

**APPLICATION FORM:**  
Review by the Certification Body Manager  
Acceptance or rejection

**CONTROL CONTRACT:**  
Review and signing by the Certification Body Manager upon acceptance

**NOTIFICATION: (only DE)**  
Review of the registration form and countersignature by AGRECO  
Registration of the company with the relevant authority

**AGRECO ADMISSION PACKAGE\*:**  
Sending of:

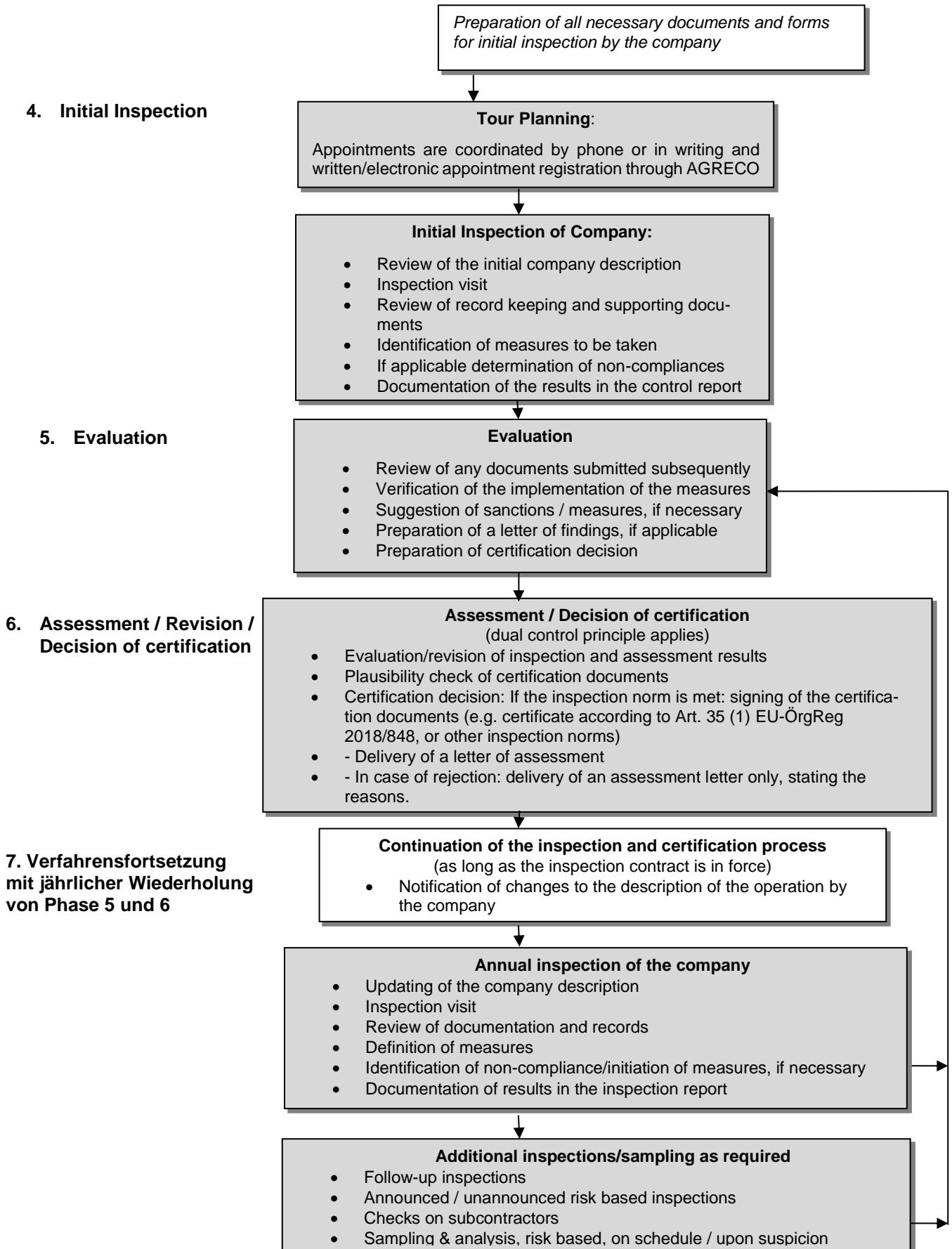
- confirmation of receipt
- control number (only DE)
- second copy of contract
- copy of registration form (only DE)
- admission invoice
- set of forms for initial inspection
- login data [www.agrecogmbh.com](http://www.agrecogmbh.com)

\* Different document flow and content possible, e.g. depending on the location/country of the customer

Doc-N°	Rev.- N°	Replaced version	Created (Date/N)	Verified (Date/N)	Released (Date/N)	Page
FB-04-01-05-en	1/25-2-6	1/22-3-22	6.2.25/UO	6.2.25/RG	6.2.25/RG	1 / 2



**The Control and Certification Procedure (A-Z)**



\* Different document flow and content possible, e.g. depending on the location/country of the customer

Doc-N°	Rev.- N°	Replaced version	Created (Date/N)	Verified (Date/N)	Released (Date/N)	Page
FB-04-01-05-en	1/25-2-6	1/22-3-22	6.2.25/UO	6.2.25/RG	6.2.25/RG	2 / 2